

## KASPER Tips: The Prescribing Report, aka “Reverse KASPER”

Jill E. Lee RPh and Amanda J. Ward, PharmD, CGP  
Drug Enforcement and Professional Practices Branch  
Kentucky Cabinet for Health and Family Services

Have you ever:

- Received a call from a pharmacist regarding what appears to be a bogus prescription written using your DEA Number?
- Fired a staff member for calling in prescriptions without your authorization?
- Had prescription pads stolen from your office and not realized it for several weeks?

If you have, you are not alone! The good news is KASPER and the Drug Enforcement and Professional Practices Branch (DEPPB) can help. Prescribers can log in to eKASPER and run a prescribing report (reverse KASPER) on the DEA Number used to establish their eKASPER account.

### **Why should I request my prescribing report?**

There are many reasons why prescribers are encouraged to obtain their prescribing report. This report helps you ensure that your patients' prescriptions are showing up under your DEA Number and are not attributed to another provider, and that other providers' prescriptions are not showing up under your DEA Number. A review of your prescribing report is often the only way to identify fraudulent controlled substance prescriptions being filled under your DEA Number.

### **When should I request my prescribing report?**

Recently, DEPPB investigators have received several calls from prescribers regarding fraudulent activity. The DEPPB recommends obtaining a prescribing report several times each year to verify the accuracy of the data. Additionally, we recommend you check your report for fraudulent activity shortly after any staff change in your office.

### **How can I request my prescribing report?**

1. Log onto your eKASPER account, just like you would when you request a KASPER report on a patient.
2. Select the “Administration” tab on the left hand side of the screen.
3. Scroll down to the “Prescribing Report Request” information (just below the Delegate Account Information section). You will notice a “From Date” and “To Date” in the Report Details Section. The “To Date” will always be two weeks prior to the current date to help ensure more complete data is available. The “From Date” will default to 30 days prior to the “To Date”. However, you may modify the “From Date” and “To Date” to include any 90 day range prior to the default “To Date”.
4. Select “View Report.” The larger the date range that is requested, the longer it will take for the report to complete. Be patient, as this may take a few minutes.

### **What happens if I do find errors on the prescribing report?**

Contacting the dispenser (pharmacy) is always the first step when a possible error is discovered on any KASPER report, as this is where the data originated. If you and the dispenser determine the dispenser reported data in error, the dispenser is required to submit corrected data to HID, Kentucky's data collection vendor, within seven days. If you identify any fraudulent activity, you are advised to contact law enforcement. If you are not sure which law enforcement organization to contact, please call the DEPPB (502-564-7985) for assistance.

### **I have two DEA Numbers. Why does the prescribing report only show the filled controlled substance prescriptions for one DEA Number?**

If you have multiple DEA Numbers, you can only request a prescribing report for the DEA Number that is associated with your eKASPER account, with the exception of Data Waiver Numbers which will automatically be included in your report. To request a prescribing report on your other DEA Numbers, you

will need to call the business office at (502) 564-7985 and request they run a prescribing report for those DEA Numbers. Please note at this time your eKASPER account can only include one DEA number.

**I'm a delegate and my doctor asked me to run a reverse KASPER for him. How can I do this?** If you have a delegate account, you do not have access to the Administration screen in order to request a prescribing report. The master account holder will need to logon to his/her account to run the prescribing report.

eKASPER staff members are available to help with any questions or problems you may encounter with the reverse KASPER process. For support, please contact the eKASPER Help Desk phone: (502) 564-2703 or email: [eKASPERHelp@ky.gov](mailto:eKASPERHelp@ky.gov) . Other tips are available in the KASPER Tips for Providers section of the KASPER web site: [www.chfs.ky.gov/KASPER](http://www.chfs.ky.gov/KASPER).

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